



Major Application Fee \$544.00  
 Technology Fee \$32.64  
 Long Range Planning Fee \$40.80  
 Total \$617.44

Minor Application Fee \$178.00  
 Technology Fee \$10.68  
 Long Range Planning Fee \$13.35  
 Total \$202.03

### CITY OF TEHACHAPI SIGN PERMIT APPLICATION

ADDRESS OF SIGN:			ASSESSOR PARCEL NO.:		
PROPERTY OWNER:		PROPERTY OWNER ADDRESS:		PROPERTY OWNER EMAIL:	
SIGN COMPANY:		CONTACT:		PHONE:	
PROPOSED ADVERTISEMENT:		ELEVATION		NORTH SOUTH EAST WEST	
DESCRIPTION OF WORK TO BE DONE:					
<b>WALL SIGN (BUILDING, CANOPY, AWNING)</b>					
SIGN FACE DIMENSIONS:		TOTAL SIGN FACE AREA OF THIS PERMIT:		TOTAL AREA OF EXISTING SIGNS ON FAÇADE:	
_____ = _____ sq. ft.					
_____ = _____ sq. ft.					
_____ = _____ sq. ft.		ELECTRIC SIGN: YES NO			
DIMENSIONS OF BUILDING FAÇADE (WIDTH X HEIGHT):				SIGN COLORS:	
<b>MONUMENT SIGN, FREESTANDING SIGN, PROJECTING SIGN</b>					
SIGN FACE DIMENSIONS:		TOTAL SIGN FACE AREA OF THIS PERMIT:		TOTAL HEIGHT OF SIGN:	
_____ = _____ sq. ft.					
_____ = _____ sq. ft.					
_____ = _____ sq. ft.		ELECTRIC SIGN: YES NO			
SETBACK OF SIGN? (DISTANCE FROM SIGN TO PROPERTY LINE):		CLEARANCE ABOVE GRADE:		LINEAR FEET OF STREET FRONTAGE:	
<b>NOTE: SIGNS MUST MAINTAIN HORIZONTAL AND VERTICAL CLEARANCE OF ALL OVERHEAD ELECTRICAL CONDUCTORS IN ACCORDANCE WITH SPECIFICATIONS OF THE NATIONAL ELECTRICAL CODE, LOCAL CODE AMENDMENTS, AND ALL OTHER APPLICABLE LAWS</b>					
(SIGNATURES IN THESE BLANKS INDICATE THAT THE PROPERTY OWNER IS AWARE OF THE APPLICATION FOR A SIGN PERMIT AND THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT)					
SIGNATURE OF SIGN COMPANY REPRESENTATIVE		DATE		SIGNATURE OF PROPERTY OWNER	
				DATE	

**CITY OF TEHACHAPI  
SIGN PERMIT PROCESS**

**SUBMITTAL REQUIREMENTS:**

1. For all **MONUMENT SIGNS, FREESTANDING SIGNS, WALL SIGNS & PROJECTING SIGNS:**
  - a. Construction drawing of the sign bearing the seal of an architect or engineer licensed by the State of California. The drawing **MUST** include:
    - 1) HEIGHT of sign
    - 2) DETAILS & DIMENSIONS of all structural and nonstructural members to include sign supports, wall anchoring system.
    - 3) DETAILS & DIMENSIONS of foundations and footing members, and
    - 4) ADVERTISING AREA of all sign facades
  - b. Complete site drawing **TO SCALE** that **MUST** include:
    - 1) LOCATION of proposed sign and **SETBACK DISTANCES** from sign supports to property lines fronting on a street,
    - 2) LINEAR FEET street frontage dimensions
    - 3) LOCATIONS of all existing **FREESTANDING** signs on the same property,
2. For all **AWNING SIGNS:**
  - a. Construction drawing of the sign. The drawing **MUST** include:
    - 1) DETAILS & DIMENSIONS of structural and nonstructural methods of attachment or anchoring to the building,
    - 2) ADVERTISING AREA of the sign.
  - b. A drawing or photograph of the building façade that **MUST** include:
    - 1) DIMENSIONS of the façade and
    - 2) LOCATIONS and SIZES of all other signs on the building.
3. **SIGN PERMIT FEE (MUST be paid at time of submittal):**
4. **SIGN PERMIT FEE (paid at the time of permit issuance):**

<b>DEPARTMENT USE ONLY</b>			
PERMIT FEE:	BUILDING PERMIT REQUIRED?	YES	NO
DOWNTOWN		OUTSIDE DOWNTOWN	
APPROVE	DISAPPROVE	_____ APPROVAL SIGNATURE	_____ DATE