

NEIGHBORHOOD MASTER PLAN APPLICATION

APPLICANT:

Name: _____ Phone: _____
Mailing Address: _____ Email: _____
City: _____ State: _____ Zip: _____

LEGAL OWNER:

Name: _____ Phone: _____
Mailing Address: _____ Email: _____
City: _____ State: _____ Zip: _____

NAME OF PROJECT: _____

Assessor Parcel Number(s): _____ Acres/Sq. Ft.: _____

Existing General Plan/Zoning: _____ Existing Land Use: _____

Legal Description: _____

Project Summary: _____

FILING INSTRUCTIONS FOR NEIGHBORHOOD MASTER PLAN APPLICATION:

1. Two sets of full size maps addressing the following subjects.
 - Civic Space and Pedestrian Sheds – One or multiple maps displaying ¼ mile pedestrian sheds around commercial or civic spaces. Amenities available at civic spaces should be referenced.
 - Block & Street Network – one or multiple maps showing block and street layout of the proposed project. Maps should also show connection to adjacent streets and potential connections to adjacent undeveloped lots. Applicant should reference street cross sections utilized from Zoning Code Chapter 8.20.
 - Land Use – One or multiple maps displaying proposed land uses within the project. Acreage (minus R.O.W), number of dwelling units, and building typologies from Zoning Code Chapter 5.10 within each land use should be referenced.
2. Narrative letter – Submit a formal letter describing the project in detail. Applicant is encouraged to cover a broad range of topics including; operation of the project, intended development schedule, metrics of similar projects, profiles of the senior design and development team, and any other topic which will assist Staff in their knowledge of the project.

Cost: Time & Materials, Actual Cost Plus Consulting Fees, if any.

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (we), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

Applicant's signature

Property owner's signature

Applicant's printed name

Property owner's printed name

Date

Date