



Application Fee \$774.00
 Technology Fee \$ 46.44
 Long Range Planning Fee \$ 58.05
 Total \$878.49

MINOR USE PERMIT APPLICATION

I (we) _____ request that a Minor Use Permit be granted on the following described property, to be used as requested in the attached Narrative.

Address _____ APN No. _____

Current Zoning _____ MUP Land Use(s) requested _____

I (we) _____ am (are) the owner(s) of the above-described property. I (we) realize that this application will be evaluated based on the data I (we) are submitting.

Applicant’s Mailing Address _____
 _____ City State Zip

Applicant’s Phone No. _____ Applicant’s Email _____

Owner’s Mailing Address _____
 _____ City State Zip

Owner’s Phone No. _____ Owner’s Email _____

Narrative: The applicant will submit a formal letter describing how the intended land use(s) will function and operate under the Minor Use Permit. Applicant is encouraged to explain, in detail, their project or business so Staff may make a knowledgeable determination on the MUP request. MUP applications accompanying an application for Architectural Design and Site Plan Review only need to submit one narrative letter.

Additional Materials: If the property for which this MUP is being requested is undergoing any remodel, structural additions or expansion of use than three (5) sets of plans including site plan, floor plan, and illustrative building elevations must accompany the application. If this application is accompanying an Architectural Design and Site Plan Review application than only the material requirements under that

application are required to be submitted. *NOTE: Additional copies of the plans may be required if a public hearing is requested.*

MINOR USE PERMITS (MUP) APPLICATION PROCESS Before a decision on an MUP, the Development Services Department shall provide notice in compliance whether to approve or deny the MUP application on a date specified in the notice, and that a public hearing will be held only if requested in writing by any interested person before the specified date for decision.

If the Director determines that the evidence has merit and can be properly addressed by a condition(s) added to the MUP approval, the director may consider the permit in compliance.

If a public hearing is required the Development Services Department shall schedule a public hearing date before the Planning Commission.

If no public hearing is required (as determined by the Director), the Director shall render a decision on the date specified in the notice.

The Director's decision is appealable to the Planning Commission.

ADDITIONAL FILING REQUIREMENTS

If a public hearing is required a Conditional Use Permit with fees are required to schedule a meeting before the Tehachapi Planning Commission

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (we), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

Applicant's signature

Property owner's signature

Applicant's printed name

Property owner's printed name

Date

Date